

**MINUTES**  
**PORTAL RESCUE INC., BOARD MEETING**  
**Wednesday January 7th, 2015, 6.30 p.m.**  
**Portal Rescue Classroom**

**1.0 Call to Order**

Jerry Racicot called the meeting to order at 6.33 p.m.. Seven Board members were present.

**2.0 Adoption of Agenda**

The published agenda was adopted, with the addition of item 8.3. Motion proposed by Jackie Lewis, seconded by Bill Wilbur and carried unanimously.

**3.0 Acceptance/Correction of Minutes**

Bill Wilbur, seconded by Rick Beno, moved to accept the minutes of the October 6<sup>th</sup>, 2014 meeting. Motion carried unanimously.

**4.0 Reports**

**4.1 President: Jerry Racicot**

Jerry Racicot thanked all Board members and active members for working so hard last year and all donors for their generous contributions to Portal Rescue. Jerry reported that a community member had suggested we get a volunteer to recruit more firefighters.

**4.2 Treasurer: Rick Beno**

Rick Beno reviewed income and expenses up to end of 2014. Revenue amounted to \$48,493.67 and expenses to \$35,938.26.

**Summary of Assets:** Currently, our investments consist of \$40,880.48 (Edward Jones), \$60,824.23 (Credit Union) and \$83,563.61 in checking (Chase Bank). Including petty cash and earned interest, assets total \$185,348.32, at the end of 2014.

**4.3 Fire Chief: David Newton**

"Since Oct 6<sup>th</sup>:

Operations: Oct. 14th, Rick Beno eradicated a bee hive threatening a home owner. Oct. 16th, we mopped up a tiny roadside fire started by a rogue tractor trailer and stomped out by passersby.

Vehicles:

Brush 5 spent a few weeks up in San Simon having its fuel density compensator bypassed. We're hoping this will solve the fuel in oil problem we've observed.

Engine 2 ate a v-belt that powers the air brakes and was immobilized in our parking lot. Fixed in a couple days.

Training: October training was good, but only four attended. Three firefighters attended November training. December training was cancelled.

Jennifer and Jerry Racicot completed a six-day Rope Rescue Course and are now both certified rope rescue technicians, level 1 and 2.

Grants: A 95%/5% \$11,000 AFG grant application for fire pagers was submitted to FEMA on Dec. 2nd. Decision in March. We received final reimbursement of \$1,079 for our VFA grant.

Other:

Bob Walton and I drove Brush 5 up to San Simon school on Oct. 23rd for their annual bus evacuation drill.

I've tested a cell phone alerting system. It works well, but without a dedicated "dispatcher" it will be too cumbersome to initiate at the start of an incident.

We provided traffic control at the Rene Blondeau burial.

In November Portal Rescue hosted the monthly Cochise County Chiefs' Meetings. Thanks to all who helped, but especially to Chris Wilbur who saw that the arrangements and feast came together from start to finish."

#### **4.4 EMS Chief: Jackie Lewis**

"There have been eight calls since the October Board meeting.

Five EMTs attended the October training. November training was cancelled. Seven EMTs attended December training. IV certified EMTs completed the required number of IV starts for Tucson Medical Center to continue their certification.

Rescue 4 has new batteries and a new starter. Rescue 3 has the batteries from Rescue 4. Joe Meenach has been doing road checks and Lance Shultis has been doing the repairs.

Jeff Gee and Jerry Racicot have registered to attend the Wilderness EMT training in Flagstaff in March. Total tuition is \$700 per person. We will reimburse attendees for gas, lodging and meals. John Yerger would like to attend but timing is not agreeable with the new baby's expected birth date. If he can find another class he will attend it later in the year.

We're attempting to set a date for the Community Health Day. Saturday, March 28 or Saturday, April 25. Tentative 10am – noon with lunch following.

I will be moving walkers, wheel-chairs, crutches, etc. from Mary Willy's garage into the ambulance bay attic. I will be the contact for entrance so people can borrow the items.

Joe Meenach and I attended San Simon Bus Safety Day.

I will be approaching Mylan Speciality to see if we can get Epi-pens donated again. They will cost \$1600 if not donated."

#### **5.0 Old Business**

##### **5.1 Scheduling of training for Radio Communication Operators**

Doug and JoAnn Julian, Maya Decker and Gerry Hernbrode have retired as RCOs. Suzanne Dyal will wait until we have new volunteers before scheduling a training session.

##### **5.2 Status of Certificate of Deposit**

Rick Beno, seconded by Jackie Lewis, moved that we invest the difference between the amount in the Chase Bank checking account and the amount budgeted for 2015 in a 5-year term CD offered by the Washington Federal Bank. Motion carried unanimously.

#### **6.0 New Business**

##### **6.1 Approval of Standard Operating Guideline for responses by Emergency Medical Services**

Jackie Lewis, seconded by Bill Wilbur, moved that the Board approve guidelines drafted by Jerry Racicot and Jackie Lewis. Motion carried unanimously.

##### **6.2 Application for Assistance to Firefighters Grant equipment**

David Newton, seconded by Jerry Racicot, moved that the Board approve the application. Motion carried unanimously.

##### **6.3 2015 Budget**

Rick Beno presented a draft budget for 2015:

Revenues: grants \$1200, donations \$33,000, fundraising \$8,000, interest \$1,500, rent \$500, fire income \$0, misc. rev. \$0, Rainy Day draw \$8,450. TOTAL \$51,550